



Dannette Cara

Qualifications Summary

Dannette joins the ASP Team with over 25 years of experience as a versatile accounting professional in a wide range of industries including construction, government, real estate, and retail. She has worked with various types of entities from small family businesses to multi-billion-dollar corporations and has expertise in starting and restructuring companies with accounting software setup and conversions. She specializes in reducing risk and gaining profitability by using proven tools to create detailed and accurate financial reporting for better decision making while documenting procedures.

Core Expertise

Computer Conversion To/From QBO • Accounts Payable • Accounts Receivable • Journal Entries • Bank & Credit Card Reconciliations • B&O Taxes • Sales & Use Taxes • 1099/1096 Processing • Payroll Processing • General Ledger • Budget Preparation & Analysis • Financial Statement Preparation • Job Costing • Cash Flow Analysis • Office Management • Human Resources • International Accounting • Fixed Asset Accounting • Government Accounting • Policy & Procedure Creation • Collections & Collection Training

Professional History

ASP	Consultant	2021 – Present
Vulcan Design & Construction	Controller	2020 – 2021
Nordstrom Family Office/Yaculta	Senior Accountant	2018 – 2020
St. Laurent Properties	Controller	2016 – 2018
IKEA US West, Inc. #028	Site Controller	2007 – 2016
SWWA Workforce Dev Council	Senior Accountant	2005 – 2007
nLight Photonics Corp.	Assistant Controller	2003 – 2005
	Accountant	2002 – 2003
R&H Construction, Inc	Interim Corporate Controller	2002 – 2003
Sea-Port Controls, Inc	Accounting Manager/Controller	1999 – 2002

Accomplishments

- Raised cash flow by 388% in one year with flat sales through implementation of new best practices for inventory controls and using local labor.
- Reduced expenses by \$100K per year through auditing vendor agreement audits and enforcing compliance.
- Managed investor relations and stock options for \$60 million in private investments.
- Saved \$3M (33%) of total budget through negotiating local vendor contracts, labor sources and agencies to build and staff a new IKEA Portland facility.
- Increased revenue by \$198K in the first six months through the review of lease contracts.
- Revealed credits of over \$28K through payroll and insurance audits.

Education

- Bachelor of Science – Business Administration and Accounting, California State University

Software

QuickBooks Pro Online, Enterprise, & Construction • Microsoft Office Suite • KRONOS • IBX • eProcurement • Concur • SAP Systems • YARDI • QuickBooks • ACCPAC • Ceridian • ADP Payroll • Microsoft GP • Intuit Payroll