



Sharon Freechtle

Qualifications Summary

Seasoned accounting leader with public accounting experience, as well as experience in industries such as technology, services, healthcare, and retail. Skilled supervisor and leader, capable of building and managing strong and efficient teams.

Core Expertise

Accounting System Setup • Policy & Procedure Documentation • Financial Statement Reporting • Human Resource Management • Accounting Staff Leadership • Internal Controls Development • Inventory Management • New Business Setup • Management Information Systems • City & State B&O Taxes

Professional History

ASP	Consultant	2018 - Present
Greythorn, Inc.	Controller	2014 - 2017
Associated Behavioral Health Care	Director of Finance and HR	2012 - 2014
Self-Employed	CPA	2000 - 2014
Baywood Design, Inc.	Principal	2003 - 2013

Accomplishments

- Managed the financial operations including staff management and task delegation. Reduced Department Turnover from 200% to 20%.
- Led the finance implementation of CRM Salesforce/FinancialForce PSA.
- Developed and improved processes and procedures. Reduced the cash cycle by two weeks, reduced A/R by 34% and reduced delinquency from 18% to 6%. Reduced staff from 6 to 5 members and improved accuracy by streamlining processes.
- Created management and accounting reports used to evaluate operations and clinical utilization performances by importing source data into, programming, and formatting Filemaker Pro. Prepared monthly financial statements.
- Carried out all necessary day-to-day accounting functions, including journal entries, accounts payable, bank reconciliations, payroll and various other accounting transactions; analyzed financial results; developed budgeting reports.

Education / Licenses / Memberships

- Bachelor of Arts, Business Economics, University of California – Santa Barbara
- Certified Public Accountant, State of Washington

Software

QuickBooks • Peachtree • Sage • Salesforce • Xactly • FinancialForce PSA • Bullhorn • Concur • Microsoft Excel, Word & Outlook